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005
58-1590

9 APR 1957

MEMORANDUM FOR: Acting Deputy Director (Support)

SUBJECT: Transfer of Certain Staff Employees to Contract Status [redacted]

25X1A6D

25X1A

REFERENCES: a. Memorandum dated 17 March 1958 from [redacted] to Director of Communications (attached).

25X1A6D

b. Memorandum dated 22 March 1958 from Deputy Director (Support) to Chief, Management Staff (attached).

1. This memorandum contains a recommendation for your approval. Such recommendation is contained in Paragraph 6.

25X1A

2. The following listing of [redacted] positions on [redacted] T/O are those proposed for transfer from Staff Employee status to that of Contract employment. (Reference a. corrected with the [redacted])

25X1A6D

25X1A6D

Maintenance and Engineering Division - [redacted]

25X1A

Truck Driver	WB-6
Truck Driver	WB-4
Truck Driver	WB-3
Maintenance Helpers	[redacted] WB-7
Laborers	WB-3

Security Division - [redacted]

25X1
25X1

Guards	[redacted] GS-4
Firefighter	GS-5
Firefighters	[redacted] GS-4

[redacted]

WB-5-2
WB-9
WB-9
WB-9

25X1

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25X1A



WB-6
WB-3
WB-2
WB-2

25X1A

3. Agency Regulation [redacted] permits the transfer of Staff Employees to a Contract status, as follows:

a. 1.a.(5):

"a. The Central Intelligence Agency may engage individuals by contract:....

"(5) When the individual's primary employer or interest is not the Central Intelligence Agency and the services the Agency desires from him are supplementary to his primary interest or vocation."

b. 1.b.(6):

"b. The utilization of individuals by contract will be subject to the following restrictions:

"(6)...Similarly, Staff personnel will not be transferred to a Contract status except under extraordinary circumstances, and then only when approved by the Operating Official concerned."

c. 2.a. (Contract Employees):

"a.They will work under controlled and supervised conditions and be compensated on a salary basis. While not Staff Employees of the Agency they have an employee relationship to the United States Government and will receive rights, benefits and privileges in accordance with their citizenship status...."

4. The transfer proposed in Paragraph 2 above is feasible and advantageous. T/O and ceiling positions will be saved. More flexibility and latitude in control of work performance will be secured. Contribution to overhead saving will be obtained. [redacted] permits the shift-over. Pressure on Agency ceiling warrants this action.

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5. The following summary describes the [redacted] T/O and ceiling. This summary includes the above proposed transfer, together with three others recently recommended for approval:

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25X1A

Current T/O and Ceiling
 Less one position of Architect Engineer
 loaned from Office of Logistics

Less 14 positions: Records Center Division (12) plus 2 couriers transferred
 to Management Staff (now accomplished)

Less 6 positions gained by closing [redacted]

25X1A6D

25X1A

25X1A6D

Total [redacted] T/O and ceiling

25X1

Less [redacted] positions transferred from
 Staff to Contract Employees

25X1A

[redacted]
Chief, Management Staff

25X1A9A

25X1A6D

2 Attachments

Memo. dtd 17 Mar 58 from [redacted]
 to D/Commo. (ey)
 Memo. dtd 22 Mar 58 from DDS to
 C/Management Staff

CONCURRENCES:

10f

4/11/58

Date:

Director of Communications

25X1A9A

4/11/58

Date:

d- Director of Security

Non-concurred - See memo
Controller 10f

4/14/58

Date:

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Subject: Transfer of Certain Staff Members to Contract
Status at [redacted]

25X1A6A

Comments, continued:

General Counsel

Date:

Director of Personnel

Date:

The recommendation in Paragraph 6 is approved.

H. GATES LLOYD
Acting Deputy Director (Support)

Date:

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Office of General Counsel